



Notice to Proceed / Work Order

Office of Management & Enterprise Services ■ Capital Assets Management ■ Department of Real Estate Services ■ Construction and Properties

NOTICE TO PROCEED made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_.

BETWEEN THE OWNER:

PROJECT:

State of Oklahoma
OMES/CAM/DRES Construction and Properties
P.O. Box 53448
Oklahoma City, OK 73152-3448
cap@omes.ok.gov

(CAP Project Number) (Purchase Order Number)
(CAP Project Name)
(Address/Location)

ON BEHALF OF THE USING AGENCY:

(Using Agency Name)

AND THE VENDOR:

(Company Name) (City, State ZIP)
(Address) (Email) (Telephone Number)

In accordance with the Agreement dated \_\_\_\_\_, and the Purchase Order dated \_\_\_\_\_.

ARTICLE 1: Authorization.

1.1 Authorization is hereby given to proceed with the

1.2

ARTICLE 2: Contract Time.

2.1 Duration, in calendar days, is set forth as

2.2 Substantial Completion is established to be

ARTICLE 3: Contract Sum.

3.1 For the extent of this Notice to Proceed / Work Order, shall not exceed \_\_\_\_\_.